

Special Educational Needs and Disabilities (SEND) Information Report

The Schools of Woolton Hill (St Thomas C of E Infant School and Woolton

School name and type of school

School name and type of school	Hill Junior School). Mainstream infant and junior (Federated).		
Core offer	The Schools of Woolton Hill are caring and inclusive schools where children have access to a broad, balanced and relevant curriculum. We aim to ensure that the needs of each child are met to the best of our ability and that each child achieves highly, according to their ability. We are committed to making the whole curriculum accessible to all pupils through quality first teaching, differentiation and by using a variety of teaching styles according to the individual needs of the children. We believe that all children, including those with Special Educational Needs and Disabilities (SEND), flourish and thrive in a nurturing environment where they are given appropriate support and opportunities to participate in all activities.		
Policies	The following school policies are available on the website.	SEND	Yes
avai	available off the website.	Safeguarding	Yes
		Behaviour	Yes
		Equality and diversity	Yes
		Equality	Yes
		Complaints	Yes
		Admissions	Yes
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Identification of Special Educational Needs and Disabilities (SEND)

How do The Schools of Woolton Hill know if children need extra help and what do I do if I think my child has special educational needs?

At Woolton Hill Junior School we follow the Special educational needs and disability code of practice 2015 guidance for identification. "A pupil has SEN where their learning difficulty or disability calls for special educational provision, namely provision different from or additional to that normally available to pupils of the same age". Class teachers ongoing monitoring can identify children whose progress:

- Is significantly slower than that of their peers starting from the same baseline.
- Fails to match or better the child's previous rate of progress.
- Fails to close the attainment gap between the child and their peers. Widens the attainment gap.

Pupils are identified in a range of ways:

- Early identification and intervention.
- Transition meetings between pre-schools, Infant and Junior School.
- Parental Concern
- Teacher Identification
- Professional diagnosis
- Involvement of outside agencies including: Speech and Language Therapy, Educational Psychologist Service, Hearing Impairment Teacher, CAMHS (Child and Adolescence Mental Health Service).
- Through data analysis and continued monitoring of progress.
- Impact of school based interventions.
- Use of interpreters to support pupils with EAL (English as an Additional Language) and potential SEND (Special Educational Needs).

We take note of the 4 broad areas of need:

- Communication and Interaction.
- Cognition and Learning.
- Social, emotional and mental health difficulties.
- Sensory and/or physical difficulties.

Our aim is to work in partnership, parents, children and professionals to support the needs of a child. Parents are encouraged to:

- Initially contact your child's class teacher and discuss your concerns. The Class Teacher knows each child in their class well and will be able to discuss your child's progress and possible needs in depth.
- Contact SENDCO (Special Educational Needs and Disabilities Coordinator). The SENDCO works in collaboration with Class Teachers to ensure children's needs are being met. The SENDCO can observe and assess children where a concern has been raised by parents or teachers. The SENDCO also oversees progress of children with SEND.
- Contact GP (General Practitioner). Occasionally a GP can make referrals to different health services, for example CAMHS. Your GP may also be able to offer support for your family.

Support for children with special educational needs

If my child is identified as having SEND, who will oversee and plan their education programme?

Every Teacher is a teacher of children with SEND. Quality first teaching and differentiation meet the needs of a child on a daily basis. The School SENDCO has an "umbrella" role to oversee all provision for pupils with SEND. Class Teachers have a responsibility for day to day provision.

- The Class teacher in collaboration with School SENDCO will discuss a child's areas of need, agree and form a personal plan (we call these a Passport to Success).
- Parents are involved in agreeing and reviewing Passport to Success.
- Passport to Success are reviewed termly or more frequently if appropriate. Where appropriate children are involved in the review process with teachers and SENDCO.
- SENCDO, class teachers' and parents liaise with outside agencies and professional to ensure the best provision is in place.
- The Class teacher, in liaison with colleagues, may also provide a school based strategy card (defining approaches which work best for the child).

How will I be informed / consulted about the ways in which my child is being supported?

Upon joining The Schools of Woolton Hill parents and professionals are invited to a transition meeting to plan a joint approach. This may include additional school visits, meetings with the class teacher and SENDCO.

- Termly or more frequent meeting to discuss a child's progress can be arranged.
- Informal meetings with teachers at an agreed time to discuss needs.

	Termly review and planning meetings for Passport to Success.
	- Terminy review and planning meetings for rassport to success.
	Pupils with an EHCP (Education, Health Care Plan) will have an annual
	review/transition meeting at key points in the year.
How will the school balance my child's	The Schools of Woolton Hill are committed to providing inclusive practice
need for support with developing their	within main- stream environment. Reasonable adjustments are made to
independence?	ensure inclusion.
	Provision is carefully planned with a child's need at the forefront.
	Where appropriate additional interventions/learning programmes are
	timetabled these can be 1-1, small group, in or out of class.
	Independence is achieved through careful management of support from
	the class teacher and SENDCO.
	Children are given every opportunity to succeed independently.
	Where teaching assistants support a child they encourage
	independence.
How will the school match / differentiate	All children are assessed using a range of assessment tools.
the curriculum for my child's needs?	Appropriate interventions approaches are offered.
	Class teachers differentiate planning to remove barriers and cater for
	children's individual needs.
	We follow the process of assess, plan, do and review in collaboration
	with staff and outside agencies (where necessary).
What additional staffing does the school	We encourage children to be independent learners and can make
provide from its own budget for children	reasonable adjustments to a child's provision to support. Additional
with SEND?	staffing could be provided if:
	Education Health Care Plans (EHCPs) outline a need for additional adult
	support and hours are funded by Hampshire SEN Department and the
	school.
	Some adults are trained in delivering interventions across the school
	and children with Special Educational Needs may take part in these school
	based interventions.
What resources and equipment does the	We are an inclusive school and have a range of resources we can draw
school provide for children with SEND?	from. We aim to carefully match provision to individual children's needs. We may offer:
	Behaviour support plans.

	Proprioceptive (Sensory) equipment and breaks	
	Visual timetables, choosing boards, task strips and visual cues.	
	Interventions as suited to a child's needs.	
	Assess, plan, do, review process suited to individual children's needs.	
	Additional opportunities to target gaps in learning.	
	Social Communication and skills sessions based on recognising feelings and managing feelings.	
	A strategy card defining approaches that help or hinder the child.	
	Person centred planning meetings.	
	Involvement of outside agencies.	
What special arrangements can be made for my child when taking examinations?	• Arrangements can be made for pupils to be in a small teaching room with a teaching assistant either 1:1 or in a small group.	
	Extra time to complete an examination can be applied for.	
	Movement breaks can be applied if pupils require this intervention and this is a part of their regular day-to-day routine.	
	• Specific resources, for example a paper specially designed for visual impairment.	
	Support by a reader or scribe can be applied for if this is common practice for the child.	
What specific intervention programmes	One to one interventions:	
does the school offer to children with SEND and are these delivered on a one to	Individual Reading/Priority reading	
one basis or in small groups?	 Targeted, specific interventions planned by the Class Teacher (Phonics, English, Maths and Reading). 	
	Emotional Literacy Support (ELSA).	
	 Online programmes for individuals; Nessy Reading and Spelling, Numbots. 	
	Small group interventions:	
	 Targeted, specific interventions planned by the Class Teacher (Phonics, English, Maths and Reading). 	
	 Social Skills (Socially Speaking, Talk About, Lego Therapy, Circle of Friends, lead by ELSA). 	
	Ready to learn group (Acorns). Boundaries, resilience, focus, respect, self-regulation and independence	

Sensory Circuits. Fine motor control (Clever Hands). Gross motor control (Clever Bodies). My child's progress How will the schools monitor my child's Parents are fully informed of all progress. progress and how will I be involved in this? • Class teachers monitor pupils' progress and attainment towards targets on a daily basis. Achievement is measured termly and yearly either by teacher assessment or assessment tasks. • Achievements are shared with SENDCO and Senior Leadership team in Pupil Progress meetings. • Provision is reviewed and next steps and agreed by the class teacher. Targets on a child's Passports to Success are reviewed/written termly. • Progress is fed back to parents at termly parent's evenings (learning conversations) and through Personal Plan planning and review meetings. Parents work in partnership with school and outside agencies as appropriate. • The child is involved and their views sought. When my child's progress is being Progress is reviewed by class teacher at Pupil Progress Meetings termly reviewed, how will new targets be set and with senior leaders. how will I be involved? • Recommendations for next steps, targets and provision are made. • Parents are involved in 'Learning Conversations'. They are informed of progress and encouraged and informed on how to support further learning needs. • Parents are invited to meet with the Class Teacher to review their child's Passport to Success and plan next steps. • The child's views are sought on what helps and hinders their progress.

What arrangements does the school have for regular home to school contact?

- Pupils have a reading diary that parents and pupils can record their reading and or other learning needs.
- Teachers sometimes send home brief notes to say how well a child has achieved or contributed in class.
- Children may occasionally bring home certificates to reward good choices and achievements.

	Parents are invited into school to meet with outside agencies and professionals that are involved in their child's care.
	Copies of all reports made by outside agencies and professionals are sent home.
	We ask that parents share medical reports/professional reports about their child.
	Meetings can be held involving the child.
How can I help support my child's learning?	Parents/ carers can support their children by reading regularly, practicing phoics/spellings and number skills/multiplications tables.
	Parents can support their child to complete home learning set weekly.
	Parents can support their child to do regular practice on online learning platforms.
	Passports to Success suggest opportunities and ideas for parents on how to support their child's individual and on-going needs.
	Parents can also share their expertise with the school, to help build a picture of their child's needs.
Does the school offer any help for parents	School based parents evenings and curriculum events offer support.
/ carers to enable them to support their child's learning, eg. training or learning events?	The school's SENDCO may work alongside parents to identify training needs and signpost suitable courses.
	Parents can be given information on useful websites or support groups they can access.
	Parents can be signposted/referred to professionals that offer more support.
How will my child's views be sought about the help they are getting and the progress	The view of the child is important to us as a school. They are involved in review meetings by seeking views or being present at the meetings.
they are making?	Children are encouraged to be independent and are encouraged to self- assess, share success and suggest next steps.
How does the school assess the overall effectiveness of its SEN provision and how can parents / carers and young people take part in this evaluation?	Class teachers have termly Pupil Performance Meetings with Senior Leaders – pupil achievement is evaluated against interventions that they have taken part in – parents do not participate in this meeting as a range of pupils are discussed.
	Children's views are sought about what helps/hinders their progress.

- Pupils with an EHCP will have an annual review with all agencies working with.
- Parents are fully involved in EHCP review meetings. The schools SEND governor is involved in the views of children with SEN about their progress.
- The SENDCO is responsible for tracking the progress of children with SEN and assessing the impact interventions have across the school.
- The SENDCO is part of the SLT (Senior Leadership Team) and monitor SEN provision and resources.

Support for my child's overall well being

What support is available to promote the emotional and social development of children with SEND?

- Pupils with SEND could use social stories to develop their emotional social development.
- They could also be part of a small social group supported by an adult.
- A play time plan could be written to agree activities and play mates for break times.
- Some pupils could take part in a small social skills group.
- Year 6 buddies can support pupils at lunchtimes to find someone or something to play.
- The school follows the SCARF programme for Personal Social and Health Education.
- Specific interventions could be used to build a child's resilience e.g. Acorns Group.
- The 6 Strands programme could be used to assess and plan for children with individual social, emotional and behavioural needs.
- Children can be refereed to our school ELSA (Emotional Literacy Support Assistant) for support 1:1 or small group for emotional and social needs.
- Teachers can provide strategy cards, defining what works or hinders each child.

What support does the school put in place for children who find it difficult to conform to normal behavioural expectations and how do you support children to avoid exclusion?

- The Schools of Woolton Hill seek advice from the Primary Behaviour Support Service where there is persistent and sustained challenging behaviour.
- Individual Behaviour Management Plans (IBMPs) are written with parents, class teachers, and the pupil. It addresses the issues, sets targets,

	expectations and home/ school rewards. All parties agree to the strategies listed. It can be monitored
	• At The Schools of Woolton Hill we aim for all children to be included in class activities but where a child finds it difficult to act in accordance with the school rules; they could be removed from class. A pupil will usually be given reflection time and suitable alternative choices discussed.
	The class teacher provides a strategy card, based on what works or hinders the individual child.
	The school operates a language of choice policy (Good Choice, Wise Choice).
	Exclusion is the last resort and will only occur with persistent and challenging behaviour or a serious incident.
What medical support is available in the school for children with SEND?	Some staff are paediatric first aid trained and are able to support pupils with medical needs.
	Adults are able to support pupils who have ADHD (Attention Deficit Hyperactivity Disorder) and need to take prescribed medication at lunch time or other times of the day.
	The school is able to seek advice from the Hampshire school nurse service for further advice should we need to.
How does the school manage the administration of medicines?	Parents complete a medical form that is kept on file in the office. The form clearly indicates when and how much medication is to be taken. Parents/ carers must sign the form in order for medication to me administered.
	• First aiders and office staff are aware of medications that pupils need to take and monitor the administration of them. It is always recorded in a log in the office.
	Schools have an Administration of Medicines Policy and a policy to support children with medical conditions.
How does the school provide help with personal care where this is needed, e.g. help with toileting, eating etc?	School are willing to discuss with parents any additional toileting and dietary needs a child may have. Where possible school can implement an agreed plan.
	Advice can be sought from the Hampshire school nursing service or other professionals involved in a child's care
	A relevant Individual Health Care Plan (IHCP) can be created in partnership with the family and colleagues in school.

Specialist services and expertise available at or accessed by the school What SEN support services does the The schools can access the following services. Need is assessed on a childto-child basis: school use, e.g. specialist support teachers, educational psychologists, • Primary Behaviour Support Service (including the Wellbeing Support teachers for hearing impairment and Service). visual impairment, outreach teachers, behaviour support teachers etc. ? • Educational Psychology Service • Outreach Teachers • Hearing Impairment Service • Visual Impairment Service Speech and Language Therapy Occupational Therapy Physiotherapy School Nurse Team What should I do if I think my child needs • Contact the class teacher or the schools SENDCO to discuss your support from one of these services? concerns. They can signpost you in the right direction or make the necessary referrals. • Contact your local GP. They can signpost you in the right direction or make the necessary referrals. How are speech and language therapy Referrals to these services are made by a GP or by the school SENDCO (SALT), occupational therapy (OT) and with parental permission and input. Once referrals have been accepted: physiotherapy services provided? • Parents and Class Teacher/SENDCO may be signposted to relevant information and advice. • Over the phone advice may be given by a professional in that field. • Pupils can be seen either in school or clinic by one of the above services following successful referral from either the school or the GP. A report of findings and recommendations is sent to parents/ carers and the school.

• Recommendations by the above services can be implemented by class

• If implemented by teaching assistants it is under the direction of class

teachers, teaching assistants and or SENCO where possible.

teachers and SENCO.

What should I do if I think my child needs to be seen by a speech and language therapist, occupational therapist or physiotherapist? Training of school staff in SEND What SEND training is provided for teachers in your school?	 Make an appointment to see the school SENDCO or your GP to discuss you concerns. The school refer to the NHS therapy pack to ascertain thresholds for referrals. Teachers access training either on site or at other venues. It is usually delivered by outside agencies and is linked to the need of the staff and school. Sometimes SENDCO or skilled members of staff deliver weekly staff meeting or in service training.
What SEND training is provided for teaching assistants and other staff in your school?	Teaching assistants access training through the school annual training program. Examples of training include: Precision teaching, questioning skills, differentiating learning, meeting speech and language needs etc.
Do teachers have any specific qualifications in SEND?	The SENDCO is a qualified and experienced teacher who has been SENDCO for a number of years. The SENDCO holds an accreditation in Special Educational Needs (the National SENCO Award).
Do teaching assistants have any specific qualifications in SEND?	Teaching assistants across the school have a wide range of experience in SEN and have attended a range of courses/training.
Activities outside the classroom including s	chool trips
How do you ensure children with SEND can be included in out of school activities and trips?	 Risk assessments are put in place to ensure so where possible all children with SEND can participate in all out of school activities. We try to ensure that trips are inclusive for all.
How do you involve parents / carers in planning the support required for their child to access activities and trips?	 Class teachers discuss activities and trips with parents prior to the event. Parents, SENDCO, Senior Leadership Team and class teacher meet well in advance of residential visits to make arrangements. Risk assessments are put in place and shared with all members of the team. Where necessary additional adults can be sent on a residential visits.
Accessibility of the school environment	
How accessible is the building for children with mobility difficulties / wheelchair users?	The infant school is laid out on two levels, access to most parts of the school is possible using alternative access.

	The junior school is laid out on one level, access to all parts of the school
	is possible using ramps or by an alternative access. There is an accessible
	toilet in both schools.
Have adaptations / improvements been	To support a child with auditory and visual difficulties the school could
made to the auditory and visual	look at the sound quality of a room and where a child can sit to have the
environment?	best access to visuals.
	Specialist support teacher's advice can be sought and where possible
	adaptions can be made to the main stream school environment.
Are there accessible changing and toilet	There is an accessible toilet in both schools.
facilities?	
How do you ensure that all the school's	The infant school is laid out on two levels, access to most parts of the
facilities can be accessed by children with	school is possible using alternative access.
SEND?	
	The junior school is laid out on one level, access to all parts of the school
	is possible using ramps or by an alternative access.
How does the school communicate with	The school holds termly meetings with class teachers with parents of all
parents / carers who have a disability?	children in the school.
	Additional meetings can be arranged with either the class teacher or
	SENDCO at the parents request.
	The schools ensure that parents' needs are met where possible by
	inviting relevant professionals involved in the adult and child's care to
	meetings.
	Where possible school could arrange interpreters for the hearing
	impaired and blind.
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	The child is involved too where possible.
How does the school communicate with	School can access support through the EMTAS (Ethnic Minority and
parents / carers whose first language is	Traveller Advisory Service) service when an interpreter is required.
not English?	
Preparing my child to join the school or	to transfer to a new school or the next stage of education and life.
	is the state of th
What preparation will there be for both	School will set up transition meetings for parents and children. Parents
the school and my child before he or she	and children can be offered a tour of the school and opportunities to take
joins the school?	photographs of people and places are given.
	Other transition opportunities can be made according to the needs of a
	child.

	A personal transition plan can be put into place according to the needs of a child.
	Additional visits will be arranged if required or requested to meet the needs of a child.
	Early Years (EYFS) staff and SENDCO meet with nurseries and preschools; Transition Partnership Agreements (TPA) are implemented for pupils with more complex needs.
How will my child be prepared to move on to the next stage within school, e.g. class	Transition plans for pupils with SEND are put in place for pupils moving up to the next key stage and next year group.
or key stage?	Class teachers from different key stages and classes are able to meet to discuss the needs of children.
	Pupils with SEND are (where possible) offered additional opportunities to visit the next school to familiarise themselves with people and places.
How will my child be prepared to move on	SENDCOs from different key stages meet to hand over information.
to his or her next school?	Class teacher from different key stages are able to meet to discuss the needs of children.
	Pupils with SEND are offered additional opportunities to visit the next school to familiarise themselves with people and places.
How will you support a new school to prepare for my child?	Transition plans for pupils with SEND can be put in place for pupils moving to a new school.
	SENDCOs from different schools meet to hand over information.
	Class teacher from different schools can meet to discuss the needs of children.
	Pupils with SEND are offered additional opportunities to visit the next school to familiarise themselves with people and places.
What information will be provided to my child's new school?	Assessment information is passed on to the new school.
	Current books and test papers are passed to the new school.
	Relevant notes from current SENDCO are passed to the new SENDCO
	• Reports from outside agencies and professionals are passed to the new SENDCO.
Who can I contact to discuss my child?	

Who would be my first point of contact if I want to discuss something about my child or if I am worried?	Class teacher who can then refer to SENDCO.
What arrangements does the school have for feedback from parents, including compliments and complaints?	 The school regularly seeks feedback from parents. Compliments are welcomed and complaints are addressed. Parents can feedback in a variety of different ways: Arranged meetings with the Class Teacher and/or SENDCO. Informal meetings before and after school. Emails Telephone conversations Written Communication
Contact Details:	- Virtual meetings Kathryn Knapp SENDCO (Special Educational Needs and Disabilities Coordinator). St Thomas C of E Infant school (01635) 253431. Woolton Hill Junior School (01635) 253364.

Review Process

This report will be monitored and evaluated annually by SENDCO, Senior Leadership Team and SEND Governors. The report will be reviewed and any changes made annually. The next date for review is July 2024.

Completed by	SENDCO:	Kathryn Knapp
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